

PARKGATE JUNIOR SCHOOL

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Head Teacher: Mrs S. L. Pipe BEd (Hons), NPQH

Deputy Head Teacher: Mrs S. J. Croxford B. Prim Ed (Hons)

Dear Parents/Carers,



Autumn Term 2024

WINTER WEATHER

I am writing to you now, so that you have the procedures ready for when we get more severe weather.

The school aims to stay open whenever possible. We will only close if our heating is not working, or if driving conditions mean that we do not have enough staff to open the school safely. In the event that the school does need to close, we will teach the children online from home.

Please look at our website (www.parkgatejm.herts.sch.uk) first to see if we are open.

We will send an email and text via Arbor. However, in past years, we have found that the volume of messages being sent via Arbor by the different schools has resulted in messages arriving very late. **Therefore, checking the website will be the easiest way to find out what is going on.**

If we are open but your child is absent because you cannot travel in safely, please phone to let us know as such absences will be authorised. If your child is late as a result of poor weather/increased traffic, etc. your child will still be registered as present. Please remind your child to sign in the late book. This is important for safety reasons and so that the catering staff know how many children are having dinners.

If we are closed, lessons will be online via Google Classroom. Please ask your child to log into their class for register at 9.00am. Remember all codes are in the reading diary. There will be lessons throughout the day but we will give time for playing out in the snow!

Please could we ask you to keep this information safe, because we will be using this procedure throughout the winter months.

Thank you in advance for your co-operation.

Yours sincerely

S Pipe

Sarah Pipe
Headteacher

